

Executive Head Teacher: Mr Stewart James BA (Hons) QTS

> Head of School: Mrs Ruth Force BEd Hons

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Learning Together, Believing Together

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Friday October 2<sup>nd</sup>

## Parent Consultations

Dear Parents and Carers,

Parent Consultations will be taking place during week commencing Monday, October 19th 2020. Due to the ongoing Covid restrictions and the safety of our parents and staff, we will be conducting the consultations via Zoom. The schedule for each class is below, and once you have booked your 'appointment', the ID and Password for your Zoom meeting will be sent to you.

Hedgehogs – Monday 19<sup>th</sup> 1pm – 5.30pm and Tuesday 20<sup>th</sup> 3.30pm – 5.30pm Squirrels – Wednesday 21<sup>st</sup> 1pm – 5.30pm and Thursday 22<sup>nd</sup> 3.30pm – 5.30pm Badgers – Monday 19<sup>th</sup> 3.30pm – 5.30pm and Thursday 23<sup>rd</sup> 1pm – 5.30pm Foxes – Tuesday 20<sup>th</sup> 1pm – 5.30pm and Wednesday 21<sup>st</sup> 3.30pm – 5.30pm Owls – Wednesday 21<sup>st</sup> 1pm – 5.30pm and Thursday 3.30pm – 5.30pm Ms Shannon – The SENcO Inclusion Manager will be available for consultations on Thursday 22<sup>nd</sup> October 1-5.30. If you are not able to meet with her on this date please email into the school.

## Parents will need to reserve their appointment through the e-schools booking system for individual children. It will be open for you to book from Saturday 3<sup>rd</sup> October at 8.00am – Monday 12<sup>th</sup> Oct at 4.00pm.

Appointments are organised in 10 minute slots. If, during the appointment, it becomes clear that a more detailed discussion is needed, the teacher will ask to make another appointment on a different date to ensure that they do not run late for other parents and to give you the time you need.



To arrange an appointment, please use your unique <u>e-schools</u> login, which will enable you to access and book your Parents Consultation slot on line. Please contact the School Office if you have mislaid your login. Follow these simple steps:

- Login
- Click 'Parents Evening'
- Select your name
- Select the session
- Select your preferred time slot

We very much look forward to meeting you on these evenings.

With best wishes,

Mr S James Executive Head Teacher

Mrs R Force Head of School