

Executive Head Teacher: Mr Stewart James BA (Hons) QTS

> Head of School: Mrs Ruth Force BEd Hons

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Learning Together, Believing Together

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Tuesday March 2nd 2021

Parent Consultations

Dear Parents and Carers,

Parent Consultations will be taking place during the week commencing Monday, March 29th, 2021. Due to the ongoing Covid restrictions and the safety of our parents and staff, we will be conducting the consultations via Zoom. The schedule for each class is below, and once you have booked your 'appointment', the ID and Password for your Zoom meeting will be sent to you.

Hedgehogs – Monday 29^{th} 1pm – 5.30pm and Tuesday 30^{th} 3.30pm – 5.30pm Mrs Whittle Squirrels – Wednesday 31^{st} 1pm – 5.30pm (Mrs Wilkins) and Thursday 1^{st} April 3.30pm – 5.30pm (Mrs Payne) Badgers – Monday 29^{th} 3.30pm – 5.30pm and Thursday 1^{st} April 1pm – 5.30pm Mrs Sakaki Foxes – Tuesday 30^{th} 1pm – 5.30pm and Wednesday 31^{st} 3.30pm – 5.30pm Ms Krijnauw Owls – Wednesday 31^{st} 1pm – 5.30pm (Mrs Force) and Thursday 1^{st} April 3.30pm – 5.30pm (Mrs Matheson)

Parents will need to reserve their appointment through the e-schools booking system for individual children by Monday, March 22nd.

Booking will be open on Tuesday 2nd March at 4.00pm – Monday 22nd March at 8.00pm

Appointments are organised in 10 minute slots. If, during the appointment, it becomes clear that a more detailed discussion is needed, the teacher will ask to make another appointment on a different date to ensure that they do not run late for other parents and to give you the time you need. Please wait in the zoom 'waiting room' for your teacher to admit you and then leave promptly at the end so the next parent can join.



To arrange an appointment, please use your unique <u>e-schools</u> login, which will enable you to access and book your Parents Consultation slot on line. Please contact the School Office if you have mislaid your login. Follow these simple steps:

- Login via the schools' website
- Click 'Parents Evening'
- Select your name
- Select the session
- Select your preferred time slot

We very much look forward to meeting you on these evenings.

With best wishes,

Mr S James Executive Head Teacher Mrs R Force Head of School